Marmot Library Network
Executive Board Meeting – Grand Junction, CO
Nov 4, 2016

Present: Joseph Sanchez, Shelly Fratzke, Barbara Milnor and Jimmy Thomas. Lori Barnes, and Kevin Williams by web meeting. Also attending: Mary Vernon, Sean Hanson, Brandon Cole, Mark Noble, Jordan Fields

Meeting called to order by Lori Barnes at 11:10 am.

Kevin moved to approve the agenda and Shelly seconded the motion. It was approved unanimously.

Baby pix – Kevin

Planning for Council 2017, May 18-19 in Basalt – Jimmy

2016 Council meeting agenda - Strategic planning and Board elections

2017 Council meeting agenda more conventional:

First day – Directors' Dash and special reports from Marmot staff or guests

Second day – Board elections

Board candidates 2017 – Lori

Open positions: one Academic and two At-Large Representatives

- Lori and Kevin's second term will end in 2017.
- Barb Milnor is filling the remainder of a previous Board member's term ending in 2017

Each constituency provides a representative and members vote from there. A non-director has to be a person that represents the institution's Council vote.

Potential Board candidates were discussed.

User Services Update – Brandon

MUG 2016 was well received

- MUG 2017 Oct 5-6

I-type consolidation project delayed

- Project will resume early 2017.

Authorities Vendor Selection

- A test set of records will be used to review vendor authority processes. A vendor will be selected before the end of 2016.

Sierra news

- Java 8 Sierra clients – better stability
- PPOR – Sierra –upgrading to Sierra 2.4 sometime Q4
- PPOR-Mobile Worklists – Marmot may look at purchasing this product in 2017

ShoutBomb Implementation

- ASC approved implementation to replace iii SMS.

Marmot.org updates:

- Member Library pages and R&D marketing page redesigned
- Better search feature for Help Documentation
- Marmot Courses (coming soon) – accessible across multiple devices

R&D Update – Mark & Jordan
Digital Archive Cohort 1 Demo
Priority 2016-2019
- New pricing for Discovery Partners and Digital Archive Members
- Brochure created for use at MPLA/CALCON
- New Discovery Partners being recruited

Steps to improve systems & Structure
- Jordan becomes Product Owner of the Archive and Pika
- Move toward virtualized servers for easier maintenance
- New position (Q&A or Developer)

Selecting work for a release based on priority scores
- Project with deadlines
- Outstanding bugs
- Feature requests

R&D Roadmap

Q4 2016	Q1 2017	Q2 2017
Cohort 1 Archive Projects	Santa Fe Implementation	Symphony APIs
Nashville CARL.X implementation	Sierra APIs	
Materials Request Enhancements	Loveland Data Migration	

Unscheduled priority projects 2017 (partial list)
- Digital Archive Cohort 2 projects
- EDS integration including Bento Box options
- Linked Data monitoring and enhancements
- Additional eContent vendor API integrations
- Move to Syndetics Unbound
- Marmot.org updates

MPLA/CALCON16 report

IT Services Update – Sean & Mary
- Broadband Status –more bandwidth for lower cost
- Redesign Network Topology

Network restructuring
- Total broadband costs reduced from $182,000 to $135,000 annually
- Average bandwidth increase of 400% at 31 locations

Centralized private network no longer sustainable or economic
- One firewall/One filter/One internet circuit no longer economically scaled
- Compatible circuits not meeting bandwidth needs

Security appliances at every branch
- Site-to-site VPN
  - Retain use of centralized resources and cross-branch network communication
  - Sierra traffic stabilized in VPN tunnel
- Refined network visibility and control
- Partially E-rate funded (pending)

E-rate Status
- 2015 – 2016 Operational SPIN Change was approved
- Issues: 498ID functionality on USAC EPC not working and holding up funds
- 2016-2017 Category 1 & 2 in PIA review
- 2017-2018 E-rate application Form 470 certified Nov 15, 2016

IT Forecast
Server room
- Convert majority of physical servers to a virtualized environment
- IT growth & cost analysis
- Begin implementation of scalable hardware infrastructure

Comprehensive network and security policies/recommendations
- Increased focus on cyber-security for both Marmot server room and maintained library networks.

Next board meeting 11:00 am Feb 3, 2017

Meeting adjourned by Lori at 2:10 pm (Joseph left meeting at 1:40 pm)