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Marmot Library Network, Inc.
COUNCIL MEETING
May 13-14, 2010
Aspen & Basalt, Colorado
MINUTES

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Mary Anne Hanson-Wilcox, President, Marmot Library Network, Inc., called the meeting to order at 12:30pm.

Present: Lori Barnes, Town of Vail Public Library, Barb Brattin, Wilkinson Public Library, Betsy Brodak, Mesa State College, Charlyn Canada, Eagle Valley Library District, Lauren Cassatt, Aspen Schools, Kathy Chandler, Pitkin County Library, Joyce Dierauer, Summit County Library, Nancy Gauss, Western State College, Mary Anne Hanson-Wilcox, Grand County Library District, Di Herald, Mesa County School District, Larry Meredith, Gunnison County Library District, David Goetzman, Adams State College, Chris Painter, Bud Werner Memorial Library, Amelia Shelley, Garfield County Libraries, Eve Tallman, Mesa County Libraries, Mindy White, Colorado Mountain College, David Willis, Colorado Mountain College, Kristen Becker, Basalt Regional Library District, Jimmy Thomas, Executive Secretary, Ex Officio.

Not Present: Nicole DeCrette, Steamboat Springs Schools, Pam Wilkerson, Plateau Valley School, David Purdy, Colorado Mountain College, Yuliya Lef, Colorado Mountain College.

Also Present: Carol McArdell, Pitkin County, Jo Norris, Town of Vail Public Library, Anne Johnson, Eagle Valley Library District, Kevin Williams, Colorado Mountain College, Shelly Kilgas, Grand County Library District, Shelly Fratzke, Mesa County School District, Penny Shiel, Mesa County Libraries, Marmot staff: Keith Dedman, Sean Hanson, Mary Katherine Katzer, Roger Landauer, Steve Lindemann, Don Moeny, Mary Pickens, CJ O'Hara, Jason Stow, Mary Vernon.

1) Mary Anne opened the meeting by summarizing Executive Board accomplishments during the past year. These are reported in the "Marmot Annual Report" (included in the binder for this Council meeting), and restated here:

> Last summer the Board employed the accounting firm Dalby, Wendland & Co. to recommend improvements in accounting policies and procedures. Last fall the Marmot Finance Committee issued an RFP and hired DWC to do the 2010 audit. In addition to standard audit services, DWC worked with Marmot to update asset records and other files; Marmot staff trained DWC on the peculiar nature of this nonprofit organization; and DWC trained Marmot staff to improve accounting procedures.

> The Finance Committee selected Alpine Bank to manage investments; developed an investment policy so Alpine and Marmot stakeholders could understand Marmot investment needs and goals; and wrote a broader financial policy to clarify roles of the Board and the Director.

> The Policy Committee updated the Employee Handbook and Marmot Bylaws with input by the Mountain States Employers Council and the law firm Hoskin, Farina & Kampf. Both documents were approved by this 2010 Council.

> Last year it was apparent to many that Marmot prices were out of line with actual costs. In January Jimmy proposed revised "Annual Service Fees", and worked with the Finance Committee to make sure prices reflected actual costs as well as a fair distribution of payments by member libraries. The Board approved the changes in February, but a question of shared memberships in particular, and membership benefits in general, put the price list back on the drawing board for further revisions. The final result was approved in May, and presented at this Council meeting.

2) Amelia invited members to present a 3-minute soapbox speed pitch as a way to gather new priorities for the coming year. Proposals were posted around the room, and attendees voted sticky dots color-coded by library type. A summary of the discussion was given later in the meeting. Here are the results:

Soapbox Speed Pitch	Public	Academic	School	Marmot	Total
Mobile Library Services	15	7		7	29
Inventory at local level	14	3	3	3	23
Standardization of practices (check out dates)	11	2	1	4	18
WAM	3	13	1		17
1 Marmot card/loan rules	9			6	15
Greening of Hold Fulfillment	7	3	1	4	15
Replacement for 360 (Journal Discovery)	6	6		1	13
Overdrive Spanish	7	1	2	3	13
Flexible Overdrive Due Dates	7	1	1	4	13
Patron Self-Registration	10				10
Text Reference	3	4	1	1	9
User ID/PIN	8		1		9
PIH for schools (need to solve fines problem)	1		4	2	7
Screen Latency (bug aka "artifacts", "ghosts")	2	1		3	6
Marmot Staff Meetings vs Help Desk Calls	3	1	2		6
DVD Series Packaging & bib record standards	1	2		2	5
Way to Enter Reasons for PIH Refusal	1	1	2		4
Disappearing Item Records		1			1
Telnet					0
Rave: Create Lists Rocks	4		1		5
Rave: Notice Printing Fixed at Garco					0
TOTAL	112	46	20	40	218

3) Marmot Staff Presentations: VuFind and 360 Search
4) The Minutes of the May 15, 2009, Council meeting were approved upon motion by Joyce Dierauer and second by Kathy Chandler.
5) The election was held for new members of the Marmot Executive Board. (Kathy Chandler, Betsy Brodak, and Amelia Shelley continue this year in their current terms.) Public libraries nominated Eve Tallman. Schools nominated Di Herald. The slate was elected unanimously by the Council. The next day, in their first meeting, the Board elected Officers as noted here:

> Marmot Executive Board:
> Betsy Brodak, Academic Libraries, President
> Kathy Chandler, At-Large, Vice President
> Eve Tallman, Public Libraries, Treasurer
> Di Herald, School Libraries
> Amelia Shelley, At-Large

6) Charlyn Canada moved to **approve the revised Bylaws**, Nancy Gauss seconded the motion. It carried unanimously.
7) Eve Tallman moved to **approve the amendments to the Articles of Incorporation**. The motion was seconded by Kristen Becker and carried unanimously.
8) Jimmy presented version #10 of the proposed changes for the Marmot price schedule for 2010-11.

The annual council meeting adjourned at 5:30pm.
Minutes by Jimmy Thomas and Mary Vernon